**RIFA NANZEEBA**

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# Objective

A positive person from teaching background. Ultimate goal is to establish myself as a good human being, who enjoys and is passionate to his work.

# Qualifications & Characteristics

* Strong analytical skills.
* Learn quickly and interpret information accurately.
* Capable of effectively communicating at various levels with individuals and groups.
* Self-motivated and target oriented.
* Proficient in English communication.

# Experiences

*Customer Care Executive.*   
Windmill Infotech Ltd**,** North Badda, Pragati Sarani , Dhaka-1213  
  
*Customer Service Assistant(CSA)*

BRAC Centre, 75 Mohakhali, Dhaka-1212

# Extracurricular Activities:

Volunteer *at Mastul Foundation*, 2016-2018

# Education

**Bachelor of Science in Computer Science and Engineering, (Cont.)**

Institute of Science and Technology Result: (Cont.)

# Higher School Certificate (Science), 2014

Bir Shreshtha Noor Mohammad Public College

Result: 4.80

# Secondary School Certificate (Science), 2012

Bir Shreshtha Noor Mohammad Public College

Result: 4.81

# Computer skills

* Good at windows operating system and typical necessary software (e.g. MS Office), can adapt any work environment quickly.
* Capable of making effective use of search engine and other internet resources.

# Reference

**K. M. Muntasir Billah Munna**

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